

Guidelines for NCCU Undergraduate Student Dormitory Application for 2024 Summer Vacation

I. Application Period:

May 20 (Mon)~May 24 (Fri), 2024.

II. Application methods(Please access the website through the browser Chrome or Firefox or Edge. Don't use mobile phone, ipad, or iso system to access the website)

Undergraduate students: please proceed with online application. **Path: iNCCU→校務系統 WEB 版→學生資訊系統→住宿服務→學士班宿舍申請** After completing the application, the applicants will receive a confirmation letter from the system. **If there are more applicants than beds at the disposal of the Student Housing Service Section, assignment will be decided by computer-generated lottery-drawing.** If you have a need for transgender accommodation, please contact Student Housing Service Section within the application period.

*** Exchange students should apply to the Office of International Cooperation within the application deadline.**

III. Summer residence period:

- i. Students currently (2024 spring semester) residing in the dorms:
from 3 p.m. June 22 (Sat) through 12 p.m. (noon) August 31 (Sat), 2024.
- ii. Students not currently (2024 spring semester) residing in the dorms:
from 1 p.m. July 1 (Mon) through 12 p.m. (noon) August 31 (Sat), 2024.

IV. Eligibility and Priorities:

- i. Students currently (2024 spring semester) residing or approved undergraduate dorm applicants (for 2024 fall semester).
- ii. Other undergraduate students and 2024 graduates (including graduation-delaying seniors).
- iii. Exchange students are assigned beds by Student Housing Service Section.

V. Dorm Assignment and payment method:

Approved undergraduate dorm applicants.

1. **Date of Bed Selection: May 28 (Tue) to May 30 (Thu), 2024.** Detailed procedures will be announced later.
2. **Deadline and methods of payment: June 11 (Tue) to June 17 (Mon), 2024.** Please download the bill of "Summer Dorm" (暑宿費) on the First Bank webpage and pay the stipulated fee. Any late payment will lead to the cancellation of the dorm assignment and such applicants must move out of the dorm before 3 p.m. June 22 (Sat), 2024. (First Bank webpage: <https://eschool.firstbank.com.tw/member/index.aspx>)

VI. Fees and Refunds:

- i. Undergraduate students are required to pay 1/2 of the dorm fee for the Spring Semester of 2024 and NTD 1000 deposit. Standards for fees can be found at the following: <http://goo.gl/bPsbb0>.
- ii. Undergraduate students who have paid for the summer stay and decide to cancel the dorm assignment should apply for a refund and submit their payment receipts to the Student Housing Service Section before 5 p.m., **June 20 (Thu), 2024**, and move out of the dorm before 3 p.m. June 22 (Sat), 2024. **Late applications are not accepted. Students who complete the moving-out inspection before July 31, will get 1/3 of the accommodation fee refunded.**

VII. Moving-out inspections

Please move out of your assigned dorm no later than 12 p.m. (noon) August 31 (Sat), 2024 (dorm residents approved for the 2024 Fall Semester can move into the newly assigned dorm room since the afternoon of August 31) and make sure it is clean. Contact the Service Desk of residence hall for dorm room inspection. All remaining personal belongings found after the deadline will be disposed of. The cost of the disposal will be deducted from the dorm deposit and any costs in excess of the deposit will be charged to the responsible resident.

VIII. Dorm Principles:

In order to enhance energy saving, those dorms to be used for summer stay will be located in certain areas. Dorms designated for summer stay are tentatively 2nd – 3rd floor of JhuangJing Dormitory 1, 2nd & 4th floor of JhuangJing Dormitory 9 and 2nd & 3rd floor of Building D of ZihCiang Dormitory 10 (including 21 single rooms and 34 beds of double room) for female applicants. JhuangJing Dormitory 2 and 3, and 2nd & 3rd floor of Building C of ZihCiang Dormitory 10 (including 8 single rooms and 38 beds of double room) for male applicants. The Student Housing Service Section will make adjustments if deemed necessary.

IX. Further information:

- i. Students who have not applied for summer dorms and have not paid the required fee while continuing to reside in the dorm during the summer vacation will be required to pay the fee and to move out of the dorm immediately without the right of appeal when they are found out. Additional punishments will be imposed in accord with the relevant NCCU regulations.
- ii. 2024 graduates who have applied for summer stay or extending residence can still use their NCCU student ID card for dorm security until the end of August or until their rescheduled resident deadline.
- iii. Summer residents should register an IP address again after 9 a.m. June 23, 2024.

Student Housing Service Section